



A quorum of Committee/Board members may be present.  
FOLLOWING AGENDA ITEMS MAY BE CONSIDERED FOR DISCUSSION AND OR ACTION.

**Special Town Board Meeting  
April 12<sup>th</sup>, 2019 at 12:00 pm  
Manitowish Waters Town Hall**

Meeting called to order at 12:00 pm

**Present:** Town Chairman John Hanson, Board Supervisors Bob Becker and Mike Kramer, Fire Chief Bob Skrobot, Assistant Fire Chief B.J. Bauers, Fire Co members – Deb Skrobot, Chris Sindberg, and Chuck Rayala III.  
**Approval of Agenda** as posted April 10<sup>th</sup>, 2019. Approved on a motion from Bob Becker and seconded by John Hanson. Motion carried.

**New Business:**

--**Contract for Architectural Services for the Construction of the New Fire Hall:** Discussion opened with clarification of the actual square footage of the proposed new fire hall. Hanson questioned the \$400,000.00 line item for Insurance. Skrobot stated that he was not exactly sure who the insurance was for and went on to explain that he thought it was insurance to cover the Fire Co. in case something happens or if a change in plans arises. He went on to note that it was his understanding that this money would come back to the Fire Co. if it was not needed. Hanson asked if the \$200,000.00 Architectural Fee included the \$50,000.00 that the Fire Co. had already paid up front. Skrobot responded that he did not believe so, because some of this was with the Architect's former company, but Hanson should check with the Architect to be sure. Hanson asked Skrobot if he was comfortable with the \$200,000.00 fee. Skrobot responded "Yes, given the scope of the project", indicating that this was not merely an addition, but rather a brand new commercial building. Hanson expressed that he would like to discuss the \$400,000.00 and \$200,000.00 with the Architect, to which Skrobot did not object.

--**Review Preliminary Plans for the New Fire Hall:** The Town Chair and Fire Chief agreed that it would be good to get a lot of the prep work out of the way as soon as possible, (ie. surveying, site prep, demolition, etc.). Hanson mentioned that between the Town's Attorney and the Fire Co's Attorney, the Fire Co *By-Laws* need to be updated, specifically with regard to how the Corporation operates. Also, there needs to be more to the Fire Co *Constitution*. Additionally, details need to be worked out with regard to the *relationship* between the Fire Co. and the Town. Finally, Hanson questioned the need for the relatively large hallway between the Fire Co. vehicle bay building and the office complex building. Skrobot thought this may be code, but Hanson will check it out directly with the Architect. Hanson added that he would get going on the surveying and soil borings for all 3 projects.

**Adjournment:** The meeting was adjourned at 12:26 pm

Respectfully Submitted,  
Dana Hilbert  
Town Clerk/Treasurer