

**Town Board Meeting
February 5th, 2019 at 7:00pm
Manitowish Waters Community Center**

Meeting called to order at 7:00pm.

Present: Town Chairman John Hanson and Board Supervisors Bob Becker and Mike Kramer, (via speaker phone).

Approval of Agenda as posted on February 1st, 2019. Approved on motion from Bob Becker and seconded by Mike Kramer. Motion carried.

Approval of Minutes of January 8th, 2019. A motion was made by Bob Becker and seconded by Mike Kramer to approve the minutes of January 8th, 2019. Motion Carried.

Visitors Present: Greg Holt, JoAnn Miller, and Kim Kost.

Subjects from floor: Kim Kost asked for an update on the building projects. Chair Hanson explained that Architect Firms were previously narrowed down to 3 out of 7. At a meeting earlier today, Blue Design Group was selected. They will create the design and preliminary plans and get cost estimates for the Town Hall and Library additions. A Public Information meeting will be held early in March. Then a Special Town Meeting of Electors will be held to approve or reject the proposed construction. If approved, the next step is to get working drawings by about mid-April. Next, contractors will be selected for various parts of the project and construction could begin sometime in May.

Agenda Items Requested to Speak On: No requests.

Old Business:

-- **Financial Advisor for Building Projects:** Chairman Hanson explained that he contacted 2 companies – Baird Financial Services and Ehlers Financial Services. Baird came in at \$12,500 excluding involvement in going out for bonds. The Ehlers proposal was \$2,750 and Hanson went on to list the various services it includes. A motion was made by John Hanson and seconded by Bob Becker to go with Allard Financial Services. Motion carried.

New Business:

-- **Road Work for 2019:** The following information is based off last year's quote from Pitlik & Wick:

North Townline Road - 0.625 miles - \$94,193.90 (half to be paid by Boulder Jct.)

Mcilvain Road – 0.153 miles - \$23,681.95

McFarland Drive – 0.10 miles - \$14,400.60

Weber Road – 0.238 miles - \$32,492.93

Aspen Road – 0.17 miles - \$24,259.85

Hanson went on to state that he would like to get a proposal for at least a portion of Marathon Road. It was also noted that Cherry Blossom Lane needs to be moved off the private property of residents. Additionally, 2018 crack sealing was not entirely completed and a portion of that work remains to be done. Chair Hanson will obtain repricing/additional pricing and bring that information back to the March meeting.

-- **Koller Park Sign & Flag Pole:** The flag pole at Koller Park is sheared off at ground level and in need of replacement. Supervisor Becker obtained a price of \$1,091.00 for a 25' tapered aluminum pole with external ropes. A motion was made by Mike Kramer and seconded by Bob Becker to purchase a new pole with a limit of \$1,300.00 including cementing the pole in. Motion carried. The sign at Koller Park does not match the rest of the signs in Town. Hanson explained that the Koller Park sign could possibly be replaced by donation. A motion was made by Bob Becker and seconded by John Hanson to replace the sign at Koller Park with one that matches the rest of the signs in Town, only if it were donated. Motion carried.

--**Part-time Summer Help for Parks:** Rick Wilson will no longer be helping with the parks and needs to be replaced. Hanson will place an add in the paper for part-time summer help.

--**New Hire for Community Outreach Director Position:** Clerk Hilbert received 3 applications for replacing Elizabeth Gering's Community Outreach Director position. The position could entail anywhere from 2 hours per month to 20 hours per week. The position was offered to Frances Whitfield who is already active with Town committees and the Chamber Board. Frances accepted the appointment. Hanson noted that no action was required by the Board.

Addendum:

--**Add Chuck Rayala III to the Cemetery Committee:** A motion was made by Bob Becker and seconded by Mike Kramer to add Chuck Rayala III to the Cemetery committee. Motion carried.

--**Appointment to Koller Library Board of Trustees:** Pat Stonehouse has vacated her position on the Koller Library Board, and Elizabeth Postema has been recommended by the Library to fill the position. A motion was made by John Hanson and seconded by Mike Kramer to appoint Elizabeth Postema to the Koller Library Board of Trustees. Motion carried.

Standing Committee Review:

--**Vouchers:** Due to a typo on the agenda, no vouchers can be approved at tonight's meeting, and 4 sets of vouchers will need to be approved at the March meeting.

--**P & L/Bank Balances:** P&L's were provided to the Board in hard copy, however Bank Balances were not available yet.

--**Airport Report:** Airport Reports provided to the Board in hard copy. According to Supervisor Becker, things are quiet at the Airport. There was a problem with the AWOS, (Advanced Weather Operating System), however they were unable to find anything wrong with the equipment and a representative for the product blamed the extreme cold weather and said it should come back on its own. An electric heater was installed on the electronic gate, eliminating cold weather issues. Both types of fuel have been delivered, (airplane fuel and diesel). Rob Schmidt replaced Bob Becker as the Airport Committee Chairman. Becker added that we are finally getting somewhere with the landowner easements for tree trimming.

--**Road Report:** Provided to the Board in hard copy. John Hanson shared that in January there had been 4 plowings, 0 scrapings and 4 sandings. The second Phase of replacement road signs, (111 signs), has been determined and will be submitted to Lange Enterprises for spring delivery

--**Transfer Station:** A facilities engineer from P.C.A., (Packaging Corporation of America), inspected the pile of ground up wood chips and stated that he will be unable to use them in their boilers due to snow/ice accumulation and too dirty. Kramer added that he may change his mind in the spring after the snow and ice are gone, because most of the pile is clean.

--**Parks Report:** Nothing to report.

Correspondence: None

Adjournment: The meeting was adjourned at 7:37pm.

Submitted,
Dana Hilbert
Clerk/Treasurer